



NAVANA CNG LIMITED

125/A, Motijheel C/A, Dhaka, Bangladesh

Notice of the 14th annual general meeting

Notice is hereby given that the 14th Annual General Meeting (AGM) of the shareholders of the Company shall be held on 09 December 2018 at 11:00 AM at International Convention City Bashundhara, [PUSHPOGUSCHO, Hall-02], Kuril Bishwa Road, Purbachal Express Highway, Dhaka to transact the following businesses: -

1. To receive, consider and adopt the audited financial statements for the year ended 30 June 2018 together with auditors' and directors' reports thereon.
2. To declare dividend.
3. To re-elect directors.
4. To appoint new Independent Director.
5. To appoint auditors and fix their remuneration.
6. Any other business with the permission of the Chair.

By order of the Board

Sd/-

(Tareq Enamur Rahim)
Company Secretary

Dated: Dhaka
28.10.2018

Notes:

- a) The shareholders whose names will appear in the Share Register of the Company and/or Depository Register of CDBL as on record date, i.e. 20 November 2018 will be entitled to attend the AGM and receive dividend.
- b) Attendance to the AGM will be on production of the Attendance Slip.
- c) The Proxy Form affixed with requisite revenue stamp of Tk.20/- must be deposited at the Company's Registered Office at least 48 hours prior to the AGM.
- d) Shareholders are requested to update their 12 Digit e-TIN and address through Depository Participant (DP) by 20 November 2018 (Record Date).
- e) The Annual Report-2018 alongwith Attendance Slip and the Proxy Form will be also available in the Company's website www.navanacng.com.

সম্মানিত শেয়ারহোল্ডারবৃন্দের সদয় অবগতির জন্য জানানো যাচ্ছে যে, **Bangladesh Securities and Exchange Commission** এর বিধি-নিষেধ থাকায় আসন্ন বার্ষিক সাধারণ সভায় কোন প্রকার উপহার/আপ্যায়নের ব্যবস্থা থাকবে না।