



NAVANA CNG LIMITED

125/A, Motijheel C/A, Dhaka, Bangladesh

Notice of the 15th Annual General Meeting

Notice is hereby given that the 15th Annual General Meeting (AGM) of the Shareholders of Navana CNG Limited will be held on Monday, 23 December 2019 at 11:00 am at Senamalancha, Dhaka Cantonment (Western Side of Naval Headquarters), Airport Road, Dhaka to transact the following business:

1. To receive, consider and adopt the Audited Financial Statements for the year ended 30 June 2019 together with Auditors' Reports and Directors' Reports thereon.
2. To declare dividend for the year ended 30 June 2019.
3. To re-elect Directors.
4. To approve the appointment of Independent Director.
5. To appoint External Auditors for the year ended 30 June 2020 and fix their remuneration.
6. To appoint Corporate Governance Compliance Auditors for the year ended 30 June 2020 and fix their remuneration.
7. Any other business with the permission of the Chair.

By Order of the Board

(Mohammad Fakrul Islam, FCA)

Company Secretary

Dated: Dhaka
26 October 2019

Notes:

- a. The Shareholders whose names will appear in the Share Register of the Company and/or Depository Register of CDBL as on record date, i.e., 25 November 2019 will be entitled to attend the AGM and receive dividend.
- b. Attendance to the AGM will be on production of the Attendance Slip.
- c. The Proxy Form affixed with requisite revenue stamp of Tk. 20/- must be deposited at the Company's Registered Office at least 48 hours prior to the AGM.
- d. The Annual Report 2019 of Navana CNG Limited will be sent to the respective Shareholders' email IDs available on Record Date. The copy of Annual Report 2019 will be available in the Company's website www.navanacng.com.

সম্মানিত শেয়ারহোল্ডারবৃন্দের সদয় অবগতির জন্য জানানো যাচ্ছে যে, Bangladesh Securities and Exchange Commission এর বিধি-নিষেধ থাকায় আসন্ন বার্ষিক সাধারণ সভায় কোন প্রকার উপহার/আপ্যায়নের ব্যবস্থা থাকবে না।